College of Engineering and Computing
Faculty Council Meeting
October 9th, 2018

Committee members in attendance: Jacob McPherson (BME), Walter Z. Tang (CEE), Albert Gan (CEE), Ahmed Ibrahim (ECE), Jiuhua Chen (MME), Lu Zhang (Moss SCIS), Jason Liu (SCIS); Xuan Lv (Moss SCIS); Bogdan Carbunar (SCIS);

Additional attendees: PM Raj (BME) proxy for Sharan Ramaswamy (BME);

Absent: Sharan Ramaswamy (excused), Shubhendu Bhardwaj, Ibrahim Tansel.

- The meeting was called to order at 3:34 PM by Dr. Tang
- Motion to approve the meeting's agenda was approved.
- Motion to approve September's minutes was approved.

- Dean's update (Dr. Anthony McGoron):

    o Differential assignment policy is still absent from CEC Pattern of Administration document, pending University Academic Affairs.
    o Qualtrics-style survey will be deployed in the College to allow all Faculty to vote on the Pattern of Administration and Policies
    o In the teaching load, Chairs are allowed to have 0 teaching load was discussed.
    o A College-wide policy to approve, evaluate and/or remove Courtesy, Clinical, and Practice professors that involves faculty voting w/in the unit is needed.
    o Whether the 3rd year review 5-person committee also applies to T&P and whether the faculty select the committee or whether the Chair selects the committee were discussed.

Faculty Council points regarding the Pattern of Administration and CEC Policies document:
- Policy #10: Department Faculty Teaching Load Policy:
    o **Motion**: Remove the exception for Chairs that allows a teaching load of 0 courses per year because the contribution of all faculty members, including Chairs, is required to achieve the University's vision for teaching excellence and 4-year graduation rate.
        ▪ **Motion was seconded; 9 votes for the motion; 1 vote against the motion.**
- Policy #5: Tenure track/3rd year review policy, subpoint 3:

- o **Motion**: Remove the statement: "If more than 5 faculty in the unit are eligible to serve on the committee, then the unit may choose to elect a committee from among the eligible faculty members. The committee will elect a chair for this committee."
  - ▪ **Motion was seconded; 9 votes for the motion, 1 abstention**.

- **Note**: Remove faculty council references at beginning of appendix
- **Note**: Add link/reference for evaluation questionnaire in Policy 13

- **New business item:** explore/develop a specific policy dictating appointment procedures for all non-tenure-track faculty, including temporary faculty positions (e.g., Professor of Practice, Clinical Faculty, and Visiting Faculty).

- The meeting was adjourned at 5:05 PM.

Prepared by: Dr. Jacob McPherson

Reviewed by: Dr. Walter Tang and Dr. Sharan Ramaswamy