**College of Engineering and Computing**

**Faculty Council Meeting**

**March 23, 2015**

**Participants**: Dean Mirimiran, Dr. Peter Clarke (SCIS), Dr. Walter Tang (CEE), (ECE), Dr. Ali Mostafavi (OHLSC), Dr. Anthony McGoron (BME), Dr. Mohammed Hadi (CCE), Dr. Ron Baier (OHLSC), Dr. Nagarajan Prabakar (SCIS), and Dr. Chen (MME).

* Dean Mirmiran provided comments on the recommendations for T&P process.
  + For faculty and staff awards, the council will decide the appropriate venue for conferring the awards and recognitions
  + Policy for T&P for CEC may provide a more unified guideline
  + In terms of the process, there should be commonalities between the units and at the same time provides flexibility to the units
  + The goal is to have draft by the end of this semester and vote on it in the Fall semester.
* The merit raise criteria is determined by each unit and there is no college level policy
  + Faculty council will post on the website
* The minutes and the agenda were approved
* The IT committee asked the council members to address the following to their faculty in their units:
  + Different versions of software are installed on the computers – This requires attention
  + Orders for software programs are not received on time for proper installation
  + What students license tools the faculty need with Matlab tool boxes?
* The council discussed the draft CEC T&P guidelines, the following issues were discussed:
  + CEC sets the guidelines, each unit clearly specify the criteria
  + Composition of the committee and who can vote
  + We get feedback from our units regarding the above issue (i.e., composition of the committee and who can vote)
    - It should be explicit that the members and chair of T&P committee be voted by all the faculty in the unit
* Discussion of the strategic plan:
  + We need more about the process of developing the college strategic plan based on the university plan
  + Also need strategic plans each unit to be updated
* Online programs:
  + We can’t tackle this issue this semester but we need to consider in the future
  + Tony will collect information and send it to the council for discussion
* Merit Raise:
  + The merit raise criteria is determined by each unit and there is no college level policy
  + Each unit must update their policies as they are certainly outdated
  + It must be approved by the faculty in the unit.
  + It should be clear and be communicated to the faculty