



**College of Engineering and Computing
Faculty Council Meeting
April 1, 2016**

Committee in attendance: Armando Barreto (ECE); Peter Clarke (SCIS); Bogdan Carbunar - alternate for Jason Liu (SCIS); Ronald Bair (OHLSC); Kingsley Lau - alternate for Walter Tang (CEE); Yiding Cao (MME); Cheng-Xian Lin (MME);

Absent: Chensong Li (BME); Jessica Ramella-Roman (BME); David Garber (CEE); Gang Quan (ECE);

Dean's Office Representation: Anthony McGoron,

In attendance (other guests): Bilal El-Zahab (Chair, CEC Curriculum Committee); Gene Farmer; Mark Weiss

- The meeting was called to order at 10:33 am
- Dr. Clarke proposed to change the agenda. Substitute the original 6th item: CEC Tenure and promotion process for "Discussion of the Agenda for the Faculty Assembly" – The amended agenda was approved unanimously.
- The minutes for the February 19, 2016 FC Meeting were approved without any change.
- Dean's Report
 - Dr. Clarke requested Dr. McGoron that the CEC Dean's Office should present the following information at the upcoming Faculty Assembly:
 - Overview of the CEC budget.
 - Explanation of the principles that guide the management of faculty lines in the college.
 - Dr. McGoron agreed to communicate the requests to the Interim Dean, but indicated that the last 2 points should be requested to the Provost, who is also expected to attend the Faculty Assembly.
 - Dr. Clarke stated that he will request that the Provost provide an update on the Dean's search at the Faculty Assembly.
- Chairs Meeting Report
 - Dr. Clarke reported that he attended the Chairs Meeting and informed them of the Tenure and Promotion procedure motion that went out to all the departments for

consultation. He also mentioned to the chair the need to begin the process of electing new departmental representatives to the CEC Faculty Council, who will start their assignments in Fall 2016.

- Discussion on a possible “Research Methods” course in CEC
 - Dr. Bilal El-Zahab (Chair of the CEC Curriculum Committee) was informed of the interest expressed by some members of the council on creating a “Research Methods” course for engineering students. It was agreed that Dr. Clarke will send a written request to the Curriculum Committee, to consider that possibility
- Discussion of the tentative agenda for the upcoming Faculty Assembly (All-Faculty Meeting)
 - The agenda that Dr. Clarke has emailed to all the CEC faculty members was presented without any change.
- CEC Tenure and Promotion Policy
 - Council representatives from the different units (departments / schools) delivered the feedback each of them had received from their corresponding unit colleagues about the tentative motion that was shared with the faculty members (i.e., each department/school would define its own tenure and promotion specific procedures).
 - It was found that, overwhelmingly, the majority of the faculty favored the motion.
 - However, it was also made clear that such motion would be in direct contradiction to the Faculty Council Bylaws.
 - It was proposed that, to avoid contradiction, the bylaws should be first changed and, only then, the motion could be presented in a legitimate fashion.
 - Therefore, it was moved to withdraw the previous motion, which was approved.
 - Then the following motion was presented and approved:

“The CEC Faculty Council will create a sub-committee to review the bylaws of the CEC Faculty Council. This committee will report its recommendations in the CEC FC meeting of April 15, 2016”

The committee was formed by the 3 following volunteers:

Dr. Peter Clarke

Dr. Mark Weiss

Dr. Gene Farmer
 - Similarly, this new motion was presented and approved:

“The CEC Faculty Council will seek to amend Article VII, Amendment ‘A’ of its Constitution, so that any future changes to the Constitution will require only approval in 2/3 of the votes cast. The total number of the votes cast must, however, include the participation of a majority of the eligible faculty members”
 - Dr. Clarke will inform all the CEC faculty members these motions through email.

- The meeting was adjourned at 11:43 am.

Prepared by: Armando Barreto

Reviewed by: Peter Clarke and Walter Tang

Appendix

Below is the proposed motion to be presented to the next Faculty Council meeting regarding the college-wide guidelines for Tenure and Promotion. Please note that we decided to keep the content of the motion confidential until it is presented at the FC meeting.

Please update to reflect our discussions at the last FC meeting.

“The Faculty Council representatives from each CEC Unit (Department / School) shall seek feedback from the faculty of each Unit to determine the appropriateness of the following college-wide uniform policies and procedures for the Unit’s tenure and promotion review process.”

*College-wide Tenure and Promotion Policy of the Faculty Council of the College
and Engineering and Computing at Florida International University*

Each CEC Unit (Department/School) shall define the procedures and guidelines for Tenure and Promotion applicable to faculty of the Unit. Such procedures and guidelines of the Unit

- a) must be consistent with all relevant procedures and guidelines of the University,
- b) may not violate the conditions of the Collective Bargaining Agreement between the FIU Board of Trustees and the United Faculty of Florida,
- c) must, at a minimum, specify the following:
 1. Rules for attendance at Tenure and/or Promotion meetings, including a specification of those persons allowed to attend the meetings
 2. Rules for viewing of the candidate’s Tenure and/or Promotion application files, including a specification of those persons who are permitted to view the files
 3. Rules for viewing the solicited external letters of evaluation for an application for Tenure and/or Promotion, including a specification of those persons who are permitted to view the letters
 4. Expectations of a candidate applying for Tenure and/or Promotion that identify the criteria for promotion and/or tenure relating to each of Research, Teaching, and Service