

Engineering Faculty Council on Governance

MINUTES OF: 01/28/05

Meeting started at: 12:10 PM

Meeting ended at: 01:47 PM

Next meetings → **March 4, 2005**, April 1st, May 13.

Members:		Present	Absent
<i>Biomed:</i>	Eric Crumpler	X	
	Anthony McGoron	X	
<i>Civil:</i>	Albert Gan	X	
	Walter Tang	X	
<i>Construction</i>	Syed Ahmed	X	
	Gene Farmer	X	
<i>Electrical & Computer</i>	Sakhrat Khizroev		X
	Osama Mohammed	X	
<i>Industrial & Systems:</i>	Martha A. Centeno	X	
	Chin-Sheng Chen		x
<i>Mechanical & Materials</i>	Yong Tao	X	
	Cesar Levy		x

Officers:

Chair Osama Mohammed
Vice Chair Gene Farmer
Secretary: Martha A. Centeno

Guests:

○ Berrin Tansel,

1. The meeting was called to order by the Chair at 12:10 PM.
2. Agenda for the meeting was approved.
3. Minutes from 12/10/04 were approved unanimously, but correct a couple of typos in it.
4. Discussion of topics.
 - MODIFICATION TO THE BYLAWS
 - i. Dr Crumpler presented possible items in the Constitution and Bylaws that could be changed. One of them is the issue of how to proceed to make changes to these two documents.
 - ii. Discussion ensued as to how to go about it, specially in we were to proposed the move of article 7 of the constitution to the Bylaws.
 - iii. Since we did not have enough legal understanding of the issues, Dr. Crumpler was directed to further investigate this issue, and present appropriate amendments at the next meeting of the FCG; in particular a place and language in the Bylaws that enable the Council to amend the Bylaws, which currently it cannot do. (see action items below)
 - DEPARTMENTAL ACADEMIC RESTRUCTURING
 - i. This topic revolved around the proposed Merger of CS into Engineering. This issue has been discussed at each department, including a visit from the Dean to each department.
 - ii. Although there seems to be a favorable consensus, faculty at each department has raised concerns in regards to the details of the merger.
 - iii. The following motion was developed, discussed, and voted on:
 - Motion **FCG0405_11** → Approved (Unanimously)

The Faculty Council on Governance supports the merge of Computer Science into the College of Engineering for the benefit of the College, the University, and its constituents.

- Joint appointments
 - i. This item has been brought to the table because there seems to be an increase in the joint appointments going on in the College. However, at this moment, not enough information has been presented to the Council to understand the problem. Dr. Walter Tang has been directed to research these issues and present his findings to the council at the next meeting (see action items below).

5. Report from the Chairs of the Standing Committees.

- Curriculum
 - i. They held one meeting in which they addressed the light load before them.
 - ii. All courses from Biomedical Engineering were approved.
 - iii. 33 new courses and/or programs were approved.
 - iv. 12 experimental courses were approved.
- Library
 - i. There was nobody from the Library Committee present.
 - ii. Concerns as to the effectiveness of this committee were raised.
 - iii. Dr. Tang was directed to help this committee (see action items below)

6. Report from the Dean

- There was nobody representing the Dean's office present at the meeting.

7. Topics to discuss at the next meeting

- Acting Chair appointments
- Complaints against Chairs / Administrators
- Course Load Assignment

8. New business, topics, and news from each Department

Biomedical →	None
Civil & Environmental →	None
Construction Management →	None
Electrical & Computer →	<ul style="list-style-type: none"> • Presentation on IEEE Electronic Journals to be held next Thursday.
Industrial & Systems →	<ul style="list-style-type: none"> • At this moment, not clear if there will be a Chairperson in place for the Fall 2005.

9. Mechanical and Materials Action Items

- Dr. Crumpler will investigate how to correctly modify Bylaws and Constitution and present appropriate motions at the next meeting. Specifically,
 - a. Find an appropriate place in the bylaws to place a section that enables the FCG to amend the Bylaws, and develop language for it.

- b. Rewrite and present for discussion and vote the inclusion of the word “simple” in Article 1, section B of the Bylaws, so that it starts with “A simple majority”
 - c. Add language to Article II of the Bylaws that clarifies the recognition and rights of non-council members.
 - d. Add language to Article II that states explicitly that minutes of the FCG meetings must be made available to all faculty.
- Dr. Walter Tang was directed to review the University Rules, in particular Section 5.3 to find out what the University already has on the books in regards to joint appointments and supervision of doctoral students.
 - Dr. Walter Tang was directed to collaborate with the Library Committee to jump start its activities and re-structure it.
 - Next meeting is set for March 4, 2005 at 12:00 noon; EC 2300

Having no more scheduled business, the Faculty Council adjourned at 1:47 pm

Procedure to accept a topic for discussion:

1. Any faculty may submit to any member of the Council a topic for possible discussion by the Council.
2. Submitting Faculty should provide a short statement (no more than 1 page) of what the topic is all about. This statement will help Council members decide if the topic is under the scope of the Council and its appropriateness for Discussion.

Procedure to discuss a topic:

1. Either the submitting faculty or a “champion” (another faculty or Council member) shall be recognized to present the topic.
2. The Council shall discuss as appropriate, and formulate a motion when so deem necessary.
3. The Council may recognize other faculty to speak in “favor” or “against” the topic. Presenting “champion” shall be available to answer questions and provide clarifications.
4. A motion stating the action taken on the topic shall be formulated.
5. Topics with no “champion” shall be withdrawn.

Minutes respectfully submitted by
Martha A. Centeno, Secretary.