

**College of Engineering and Computing
Faculty Council Meeting
September 18 2015**

Committee in attendance: Jessica Ramella-Roman (BME); Gang Quan (ECE); Armando Barreto (ECE); Yiding Cao (MME); Cheng-Xian Lin (MME); Ali Mostafavi (OHLSC); Jason Liu (SCIS); Peter Clarke (SCIS); Walter Tang (CEE).

Absent: Chenzhong Li (BME); Ronald Baier(OHLSC) ; David Garber (CEE)

Guest: Dr. Ranu Jung (Interim Dean College of Engineering and Computing)

In attendance (other): None.

- The meeting was called to order at 11:10am
- Dr. Jung presented the following Dean's report:
 - The Dean stated that she took office on July 1st 2015 and that the CEC administration and faculty are not in conflict but there are some differences that need to be addressed.
 - The University's strategic plan was one of the main issues the college will be focusing on, specifically the performance metrics described in the plan. Several issues were presented with respect to the strategic plan:
 - More research output in the light of shrinking budgets
 - Joint PhD programs
 - Improve Carnegie classification to very high research activity
 - CEC's challenge is how to retain and graduate students. The current numbers are about 35% graduation rate in 6 years. AA transfer numbers are about 60%
 - Dean's advisory meeting
 - Performance metrics – what will be done in first year and in the first 5 years to change the metrics in each department/school in CEC?
 - Faculty council should encourage the faculty to educate the staff about the metrics and the goals that need to be achieved.
 - Chairs meeting
 - Goals include increasing the retention rate for first year students with GPA of 2.0 or greater
 - Increase retention rate of AA transfers.
 - Need to increase graduation rate for first year generation students
 - Need to maximize the matching funds provided by the state

- Plans to start a 1st generation club for students that will provide a support structure and create specific activities to benefit the 1st gen students.
 - Create a mentoring activities specifically for 1st gen students
 - Research Activities
 - Increase research expenditures
 - Plans to start meeting with all assistant professors across the college to get an update on their research efforts
 - There will be an assessment of the research space across the college
 - Restructuring of the CEC administration
 - Dr. Agarwal is the new Associate Dean of Research
 - Dr. McGoron is the new Associate Dean of Academic Affairs.
 - Other issues
 - The CEC budget is very lean. There is a new proposed formula for the money distributed back to the department from grants and contracts. The proposal for salary savings from buying out a course is as follows: 50% stays with the Dean's office, 25% to the department/school and 25% to the faculty.
 - Funds are needed for some other discretionary items in the college, including support for student organizations.
 - A question was posed to the Dean regarding how many new faculty hires were expected this year in CEC. The Dean replied that she was not sure since it appears there is a mismatch with faculty ratios in some departments/schools.
 - The CEC is expecting to form cluster hiring to nurture more and more prominent programs from the CEC
- Dr. McGoron stated that the Provost requested the Faculty Council to identify 5 to 10 persons who would be willing to serve on the search committee for the Dean of CEC.
 - Elections were held for the following post in the Faculty Council: Chair, Vice-Chair and Secretary.
 - Dr. Peter Clarke was nominated unopposed by Dr. Armando Barreto and seconded by Dr. Ali Mostafavi for the post of Chair.
 - Dr. Walter Tang was nominated unopposed by Dr. Yiding Cao and seconded by Dr. Peter Clarke for the post of Vice-Chair.
 - Dr. Armando Barreto was nominated unopposed by Dr. Walter Tang and seconded by Dr. Ali Mostafavi, for the post of Secretary.
 - The Faculty Council officers for the 2015 -16 academic year are Dr. Peter Clarke (Chair), Dr. Walter Tang (Vice-Chair) and Dr. Armando Barreto (Secretary).

- The council agreed that the main issues to address in future meetings should be:
 - Tenure and Promotion guidelines for the college
 - Dean's search committee
 - Other issues for the 2015-16 academic year
 - Establish a TA allocation guide for the CEC
- The FCOG requested two nominees from each unit to be forwarded to the provost for final committee member of the searching and screening committee for the Dean of CEC by the end of business day of Monday, September 21, 2015
- Meeting ended at 12:10pm.

Prepared by:

Peter Clarke and Armando Barreto