



**College of Engineering and Computing
Faculty Council Meeting
March 5th, 2019**

Committee members in attendance: Walter Z. Tang (CEE), Sharan Ramaswamy (BME), Jacob McPherson (BME), Albert Gan (CEE), Ibrahim Tansel (MME), Jiuhua Chen (MME), Bogdan Carbunar (SCIS)

Additional attendees: Mohamed Elzomor (Moss SCIS)

Absent: Xuan Lv (Moss SCIS), Lu Zhang (Moss SCIS), Shubhendu Bhardwaj (ECE), Ahmed Ibrahim (ECE)

- The meeting was called to order at 3:37 PM by Dr. Tang
- Dean's update (Dr. Anthony McGoron): N/A
- Dean's update (Dr. John Volakis): N/A
- FC Chair's briefing (Dr. Walter Z. Tang):
 - University Faculty Senate is working with UGS to finalize the dissertation originality/plagiarism policies and procedures
 - **MOTION: the ultimate responsibility for the originality of the dissertation rests on the Advisor and the Dissertation Committee, unless the University Graduate School discovers substantiated evidence of plagiarism.**
 - Motion was seconded and passed with 8 votes in favor, 0 votes against.
 - As the College moves towards the top 50 ranking of public university in the nation, the Faculty Council strongly suggests that the College formalize its organizational structure to have three separate, co-equal divisions: Faculty Council (policy making); Administration (policy implementation); Grievance Committee (policy enforcement and conflict resolution). Codifying this structure is motivated by a desire to preserve Academic Freedom as the College grows.
- Agenda Items:

- Discussion of policies for removing Associate Chairs, which are not currently listed in the Provost's Procedure for Administration
- Discussion of how to choose/elect administrative positions (incl. Chairs, Assoc. Chairs) within an Academic Unit
- **MOTION: Appointment of all administrative positions within an Academic Unit (including but not limited to Chair, Associate/Assistant Chairs and interim chairs; Graduate and Undergraduate Program Director) must be approved by the Faculty via simple majority anonymous/secret vote.**
 - Motion was seconded and passed with 8 votes in favor 0 votes against.
- **For future discussion**: resolutions pertaining to new hires being approved by majority of faculty.
- Tenure and Promotion, 3rd year review policy:
 - Discussion of difficulties with establishing College-wide or Department-wide numbers for research (e.g., papers, grants), teaching, and service
 - Faculty Council proposes that quantitative metrics/histograms be compiled and made available for recent successful applicants for 3rd year and Tenure/Promotion. These metrics do not imply minimum standards required for successful 3rd year review or T&P.
 - Research (publication numbers, number of grant submitted and/or dollars awarded, graduate students);
 - Teaching evaluations (SPOTS overall effectiveness of instructor, number of courses taught, number of students taught; binned by upper and lower division or graduate); and
 - Service (number of committees reported internal and external, editorial responsibilities, leadership roles in professional societies, grant reviewer).
- Academic units must hold elections the week of March 18-22nd for new Faculty Council members. Members should be offset by 1 year such that there is continuity between membership on the Council for all departments from year to year. Once the election result is tallied, a new secretary should be identified because the expiration of the current secretary who did excellent job.
- The meeting was adjourned at 5:40 PM.

Prepared by: Dr. Jacob McPherson

Reviewed by: Dr. Walter Tang and Dr. Sharan Ramaswamy