



College of Engineering and Computing

Faculty Council Meeting Minutes

October 1, 2021

Committee members in attendance (Zoom): Jessica Ramella-Roman (BME), Markondeyaraj Pulugurtha (BME), Albert Gan (CEE), Xia Jin (CEE), Mohammad Rahman (ECE), Vladimir Pozdin (ECE), Arif Mohaimin Sadri (MSCIS), Xuan Lv (MSCIS), Charlie Lin (MME), Ibrahim Tansel (MME), Leonardo Bobadilla (SCIS), Mohammadamin Kharraz (SCIS), Alexandra Strong (SUCCEED), Trina Fletcher (SUCCEED).

Meeting called to order at 11:05 AM

1. Council Elections

Elections were held and the following council members were elected:

- Chair: Dr. Albert Gan
- Vice Chair: Dr. Leonardo Bobadillo
- Secretary: Dr. Markondeyaraj Pulugurtha

2. Council Meetings

- Dr. Gan indicated that standard Council meetings were four times a semester, or once a month. Because the first meeting started late, Dr. Gan suggested that Council reduced the days between meetings to accommodate four meetings before the Holiday break.
- Council decided unanimously to continue to meet via Zoom to better accommodate members on sabbatical and maternity leaves.
- Dr. Pulugurtha to send poll for the next meeting for the week of October 18.
- The semester final two meetings were suggested for the week of November 15 and December 6.

3. Council Website Update and Access

- Dr. Gan to contact Mr. Alberto Oria from EIC for access to the Faculty Council website and distribution of last year's annual administrator evaluation results.
- Council website updates to include listing of new officers, various corrections to member list and position years, and addition of 2020-2021 faculty and staff awardees.

4. Constitution and ByLaws document

- Dr. Gan proposed to review and update Council's Constitution and ByLaws.
- A request was made to consider Council membership eligibility of faculty on professional tracks. Dr. Gan suggested that the request could be addressed and discussed as part of the review of the Council's Constitution and Bylaws.
- Members discussed revisit to the frequency of administrator evaluation. Dr. Gan again suggested this be revisited as part of Constitution/Bylaws review.
- Dr. Gan indicated that updates to Council's Constitution and Bylaws will need to be voted on and approved by the faculty at large.
- Dr. Gan emphasized the importance of having the Council focus on faculty issues and encouraged members to bring faculty issues for consideration by Council.

Meeting closed at 12:05 PM