



College of Engineering and Computing

Faculty Council Meeting Minutes

November 8, 2021

Committee members in attendance (Zoom): Jessica Ramella-Roman (BME), Markondeyaraj Pulugurtha (BME, Secretary), Albert Gan (CEE, Chair), Mohammad Rahman (ECE), Vladimir Pozdin (ECE), Arif Mohaimin Sadri (MSCIS), Xuan Lv (Moss), Charlie Lin (MME), Ibrahim Tansel (MME), Leonardo Bobadilla (KFSCIS, Vice Chair), Mohammadamin Kharraz (KFSCIS), Alexandra Strong (SUCCEED).

Meeting was called to order at 12:03 PM by the Council Chair.

1. Approval of meeting agenda and minutes

Meeting agenda and minutes from the October 18, 2021 meeting were approved with one typo correction in minutes.

2. Chair's Report

- Council officers were provided access to Council website and were able to update the Officers/Members page and the Awards page.
- Council Chair was able to have a website setup to distribute the 2020-2021 administrator evaluation results with no problems.
- Council Chair emailed members of IT, Budget, Library standing committees to initiate first committee meeting, select committee chair, and plan committee activities. Other standing committees including Curriculum, Tenure and Promotion, and Awards committee either have met or will meet later.
- Council member mailing list did not work well and will abandon its use.
- Coincidentally ORED restarted an old survey from several years ago the same day Council discussed the need for a workplace survey.

3. Amendments to Constitution and Bylaws Document

- Council continued to go through potential amendments to the Constitution and ByLaws document.
- Council unanimously agreed to change the frequency of administrator evaluation from every four years to annually.

- Council members discussed the pros and cons of expanding Council membership eligibility to research assistant/associate/full professors (who may also use the working titles of clinical professor or professor of practice).
- Council members unanimously agreed to have separate membership eligibility for individual standing committees.
- Council members discussed the need to remove “tenure and tenure earning status” under Article V.C of the Constitution to be consistent with the current list of eligible faculty.
- Council Chair to remove himself from the Awards Committee to comply with Article V.D of the Constitution which states that “faculty members can serve on no more than two College committees including the Faculty Council on Governance each year.”
- Council members discussed the need to exclude the administrators from the distribution of the next administrator evaluation.
- Council Chair to find out if the past survey was designed to allow administrators to only evaluate their supervisors and prevent potential self-evaluation.

4. Next Meeting Date

- Members agreed to have the next meeting on 12/6/2021 (12:00 to 1:30 PM).
- Council Chair to invite the Dean to brief the Council.

Meeting adjourned at 1:45 PM