



**College of Engineering and Computing
Faculty Council Meeting
September 21, 2017**

Committee in attendance:

Dr. Jacob McPherson (BME), Dr. Jessica Ramella-Roman (BME), Dr. Walter Z. Tang (CEE), Dr. Albert Gan (CEE), Dr. Ahmed Ibrahim (ECE), Dr. Jiuhua Chen (MME), Dr. Yiding Cao (MME), Dr. Jose A. Faria (Moss SCIS), Dr. Nipesh Pradhananga (Moss SCIS), Dr. Shu-Ching Chen (SCIS)

Absent: Dr. Shubhendu Bhardwaj (ECE), Dr. Bogdan Carbanar (SCIS - excused)

- The meeting was called to order at 3:05 PM by Dr. Shu-Ching Chen
- The Minutes of the April 13, 2017 Faculty Council Meeting were approved upon motion of Dr. Cao and seconded by Dr. McPherson; the current meeting agenda was approved upon motion by Dr. Jiuhua Chen and seconded by Dr. McPherson.
- A motion was moved by Dr. Shu-Ching Chen to elect the officers of the faculty council for the next year by the end of Spring semester. The motion was seconded by Dr. Ibrahim and passed unanimously.
- The following Faculty Council Officials were elected unanimously for Academic Year 2017-2018

Chair: Dr. Walter Tang

Vice-Chair: Dr. Jessica Ramella-Roman

Secretary: Dr. Nipesh Pradhananga

- Dr. Tang accepted the position of the chair and mentioned that it is the faculty council's responsibility to mediate any actions that jeopardize academic freedom and violate the shared governance. The members discussed about the bill of rights and the right of the faculty members to vote their chair at the department/school levels according to the shared governance proclaimed by the university constitution.
- Dr. Tang mentioned that the faculty council should play a proactive role in establishing twelve CEC College policies with the Dean, Dr. John Volakis, and the associate Dean, Dr. Anthony McGoron, and welcomed discussion on the policies in the future meetings. He emphasized that the faculty members should come together through the faculty council and build consent to communicate with the administration.

- Dr. Gan invited the faculty council members to identify and report college or department/school related issues that require attention to be discussed in the faculty council meetings.
- The meeting strongly recommended the CEC Committees to meet at least once a month and make annual report to the Faculty Council every year. The meetings can be held through emails if face to face meetings are not possible. Dr. Shu-Ching Chen highlighted that a meeting in the beginning of the year is very important for the committees to perform effectively.
- Dr. Ramella-Roman moved the motion to suggest the college to buy MATLAB general research license available to everyone, seconded by Dr. Shu-Ching Chen and passed unanimously.
- Dr. Ramella-Roman proposed that the college should encourage communication across departments/schools and Dr. Ibrahim mentioned that a system should be in place to encourage collaboration among departments/schools and allow faculty members to publicize their research to facilitate team with other departments/schools. Dr. Ramella-Roman moved the motion to establish an intranet research portal where research can be shared and publicized across departments/schools to encourage collaboration at the college level and available time is broadcasted. The motion was seconded by Dr. Jiuhua Chen and approved unanimously.
- The meeting discussed on the following
 - responsibilities of the budget committee
 - college awards
 - college ranking
 - performance metrics
 - effect of uniform policies on different majors, since students do not find all majors equally challenging
- The meeting was adjourned at 4:52 PM.

Prepared by: Nipesh Pradhananga

Reviewed by: Walter Tang and Jessica Ramella-Roman