



College of Engineering and Computing

Faculty Council Meeting Minute

September 15, 2016

Committee in attendance:

Armando Barreto (ECE), Gang Quan (ECE), Cheng-Xian Lin - alternate for Yiding Cao (MME), Shu-Ching Chen (SCIS), Nipesh Pradhananga (OHLSC), David Garber (CEE), Walter Tang (CEE), Chenzhong Li (BME)

Absent: Jessica Ramella (BME), Ronald Baier (OHLSC), Deng Pan (SCIS)

- The meeting was called to order at 4:35 PM
- The following Faculty Council officials from Academic Year 2016-2017 were elected unanimously:

Chair: Dr. Shu-Ching Chen

Vice-Chair: Dr. Walter Tang

Secretary: Dr. Nipesh Pradhananga

- The following items were raised for discussion in future meetings:
 - Currently CEC students have, on average, very low SAT scores. Should the CEC raise the entrance requirements for incoming students?
 - Should each independent department in the college be able to set its own entrance requirements such as SAT scores?
 - What are the current GRE requirements in each department?
- Other issues in which the CEC Faculty Council may seek to be involved are:
 - TA allocations: What are the current policies in each department (if any)? Should the college have uniform policy or guideline for the allocation of TA in all departments?
 - Should the CEC Faculty Council create a Budget Committee to provide recommendations to the Office of the Dean on budget matters?
 - Should service courses such as a course on research methods be created in CEC?

- Should the generation of a yearly written report summarizing the activities and achievements of the CEC Faculty Council be instituted?
- What are the best practices or strategies to increase CEC ranking?
- The meeting agreed that the Faculty Council representatives will
 - Bring items from their departments, requiring Council discussion, to the Faculty Council meetings
 - Report about the discussion at Faculty Council meetings to their respective departments and inform the Faculty Council about their conclusions

The meeting was adjourned at 5:40 pm.

Prepared by: Armando Barreto and Nipesh Pradhananga

Reviewed by: Shu-Ching Chen and Walter Tang